

## LAMPIRAN

### A. Surat Pengantar PRO-STEP INDUSTRY INTERNSHIP (PRO-STEP INDUSTRY INTERNSHIP 01)

#### *Lampiran 1 Surat Pengantar PRO-STEP INDUSTRY INTERNSHIP*

##### PRO-STEP-01 Cover Letter PRO-STEP Industry Internship

Tangerang, September 01st 2025



No : 7/UMN/AR/Industry Internship/IX/2025  
Subject : **Student's Application for PRO-STEP Industry Internship**

Dear. Head of Human Resource Department

Universitas Multimedia Nusantara's providing the PRO-STEP Industry Internship, a work-integrated learning program, for students to hone their skills according to their talents and interests into the real work environments. Students directly doing Industry Internship, in the company to learn solving problems based on knowledge that gained in campus, to link and match Industry Internship program with the curriculum as preparation for their future careers.

We pleased to inform the student with the following details:

Student ID : 00000072682  
Student Name : Helen Agustini  
Academic Program : Architecture  
Email : helen.agustini@student.umn.ac.id  
Mobile Phone : 6289508891859

Company will be received the student as an employee and Industry Internship participant, he/she express their willingness to follow 640 working hours or 100 working days prior to work rules 8 hours per day. Therefore, UMN's student must obey all regulations stipulated by company from time to time.

Along with respect, we considered our student to get selected in the Industry Internship program from your company. We thank you and look forward to hear employment acceptance letter of our student's.

Sincerely,

**Head of Departement Architecture Program  
Multimedia Nusantara University**




( Hedista Rani Pranata, S.Ars., M.Ars. )

B. Kartu PRO-STEP INDUSTRY INTERNSHIP (PRO-STEP INDUSTRY INTERNSHIP 02)

**Lampiran 2** Kartu PRO-STEP INDUSTRY INTERNSHIP

PRO-STEP-02 PRO-STEP Industry Internship Card


**PRO-STEP INDUSTRY INTERNSHIP CARD** 


Name : Helen Agustini	Student ID : 00000072682
Address : Jl. Raya Kelurahan Medang, Medang, Kec. Pagedangan, Kabupaten Tangerang, Banten 15334	Mobile Phone : 6289508891859
PRO-STEP Industry Internship Acceptance Letter No. monokroma/SKK/01/250725	Letter Date : 25-07-2025
Advisor's Name : Dr. Freta Oktarina, S.Sn., M.Ars.	
Company Name : Monokroma Architect	
Company Address : Taman Batavia Jl. Permata Ayu D 10 No. 123, Lippo Village Kota Tangerang, Banten	City : TANGERANG Postal Code: 15811
Company Website : <a href="https://www.monokroma-architect.com/">https://www.monokroma-architect.com/</a>	Company Phone : 0897-9799-806
Supervisor's Name : Lidyana Supervisor's Phone : 085716623036 Supervisor's Email : lidyana16s@gmail.com	Supervisor's Position : Architect Supervisor's Ext. : -
Department : Architect	Position : Intern
Acceptance Date : 03-07-2025	

This PRO-STEP Industry Internship Card has been completed with my real information and can be accounted for. I am ready to be disqualified if the data given are incorrect.


Tangerang, September 15th 2025

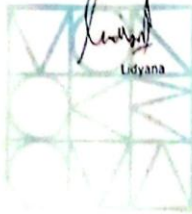
Student's signature


  
Helen Agustini



Supervisor's signature & Company stamp

  
Lidyana





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### C. Daily Task Kewirausahaan (PRO-STEP INDUSTRY INTERNSHIP 03)

#### Lampiran 3 Daily Task Kewirausahaan

PRO-STEP-03 Daily Task - Industry Internship



### Daily Task

**STUDENT ID** : 00000072682

**STUDENT NAME** : Helen Agustini

**COMPANY NAME** : Monokroma Architect

No	Date	In	Out	Duties /Responsibilities	Supervisor's Sign
1	03/07/2025	10:00	17:00	DOGPARK Mengerjakan tampak dogpark menggunakan AutoCad	Approved at 03 Desember 2025 19:46
2	04/07/2025	10:00	17:00	DOGPARK Revisi tampak dogpark menggunakan AutoCad	Approved at 03 Desember 2025 19:46
3	07/07/2025	10:00	17:00	DOGPARK Revisi tampak menggunakan AutoCad CIKARANG Membuat pembagian kawasan dengan alokasi luasan 100Ha	Approved at 03 Desember 2025 19:46
4	08/07/2025	10:00	17:00	CIKARANG Pengerjaan moodboard untuk residential Supervisor	Approved at 03 Desember 2025 19:46
5	09/07/2025	10:00	17:00	CIKARANG Revisi zoning 100Ha pertama	Approved at 03 Desember 2025 19:46
6	10/07/2025	10:00	17:00	CIKARANG Revisi moodboard residential Revisi 100Ha pertama sesuai skala	Approved at 03 Desember 2025 19:46
7	11/07/2025	10:00	17:00	DOGPARK Revisi tampak	Approved at 03 Desember 2025 19:46

#### Notes:

1. Copied Form must be attached in report when registering for exam

In witness whereof the company,

  
 Lidyana  
 Architect  
 Please sign along with the Company's stamp

## Daily Task

STUDENT ID : 00000072682

STUDENT NAME : Helen Agustini

COMPANY NAME : Monokroma Architect

No	Date	In	Out	Duties /Responsibilities	Supervisor's Sign
8	13/07/2025	10.00	17.00	CIKARANG Revisi presentasi (color pallete, moodboard, dll) Revisi masterplan (residential, commercial)	Approved at 03 Desember 2025 19.46
9	14/07/2025	10.00	17.00	CIKARANG Revisi dan finalisasi presentasi kawasan Cikarang (100Ha)	Approved at 03 Desember 2025 19.46
10	15/07/2025	10.00	17.00	DOGPARK Revisi??tampak??(shadow)	Approved at 03 Desember 2025 19.46
11	16/07/2025	10.00	17.00	DOGPARK Revisi??tampak??(finalisasi)	Approved at 03 Desember 2025 19.46
12	17/07/2025	10.00	17.00	RESWARA Drafting denah ROTHOBLASS Kunjungan material di Indonesia Design District PIK	Approved at 03 Desember 2025 19.46
13	18/07/2025	10.00	17.00	RESWARA Drafting denah	Approved at 03 Desember 2025 19.46

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Architect

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## Daily Task

**STUDENT ID** : 00000072682  
**STUDENT NAME** : Helen Agustini  
**COMPANY NAME** : Monokroma Architect

No	Date	In	Out	Duties /Responsibilities	Supervisor's Sign
14	21/07/2025	10:00	17:00	RESWARA - Drafting denah  LIHAT LANGIT - Pengenalan awal ke project (site, klien, dll)	Approved at 03 Desember 2025 19:46
15	22/07/2025	10:00	17:00	RESWARA - Drafting denah (Tipe 1)  CIKARANG - Finalisasi nama kawasan	Approved at 03 Desember 2025 19:46
16	23/07/2025	10:00	17:00	RESWARA Revisi denah  THE MARA Membantu menambahkan detail material ke slide	Approved at 03 Desember 2025 19:46
17	24/07/2025	10:00	17:00	RESWARA Revisi denah tipe 1	Approved at 03 Desember 2025 19:46
18	25/07/2025	10:00	17:00	RESWARA Revisi denah tipe 1	Approved at 03 Desember 2025 19:46
19	26/07/2025	10:00	17:00	RESWARA Finalisasi denah tipe 1 (tahap 1)	Approved at 03 Desember 2025 19:46

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Architect

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## Daily Task

**STUDENT ID** : 00000072682

**STUDENT NAME** : Helen Agustini

**COMPANY NAME** : Monokroma Architect

No	Date	In	Out	Duties /Responsibilities	Supervisor's Sign
20	28/07/2025	10:00	17:00	CIKARANG Penambahan presentasi kawasan mengenai GBCI	Approved at 03 Desember 2025 19:46
21	29/07/2025	10:00	17:00	RESWARA Revisi denah dan mulai melanjutkan ke tahap section tipe 1	Approved at 03 Desember 2025 19:47
22	30/07/2025	10:00	17:00	RESWARA Revisi denah potongan untuk tipe 1	Approved at 03 Desember 2025 19:47
23	31/07/2025	10:00	17:00	RESWARA Revisi potongan untuk tipe 1	Approved at 03 Desember 2025 19:47
24	01/08/2025	10:00	17:00	CIKARANG Revisi presentasi cikarang (GBCI)	Approved at 03 Desember 2025 19:47
25	04/08/2025	10:00	17:00	RESWARA Revisi potongan untuk tipe 1 CIKARANG Revisi presentasi mengenai GBCI Diskusi untuk zoning	Approved at 03 Desember 2025 19:47
26	05/08/2025	10:00	17:00	CIKARANG Revisi presentasi mengenai GBCI	Approved at 03 Desember 2025 19:47

**Notes:**

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In witness whereof the company,

  
 Lidyana  
 Architect  
 Please sign along with the Company's stamp  


## Daily Task

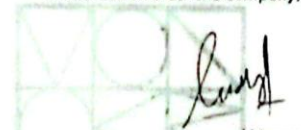
**STUDENT ID** : 00000072682  
**STUDENT NAME** : Helen Agustini  
**COMPANY NAME** : Monokroma Architect

No	Date	In	Out	Duties /Responsibilities	Supervisor's Sign
27	06/08/2025	10:00	17:00	RESWARA Revisi potongan untuk tipe 1	Approved at 03 Desember 2025 19:47
28	07/08/2025	10:00	17:00	RESWARA Revisi potongan untuk tipe 1	Approved at 03 Desember 2025 19:47
29	08/08/2025	10:00	17:00	RESWARA Revisi potongan dan tampak untuk tipe 1	Approved at 03 Desember 2025 19:47
30	11/08/2025	10:00	17:00	RESWARA Revisi tampak dan potongan untuk tipe 1  LIHAT LANGIT Research preseden untuk bukaan, konsep, dll	Approved at 03 Desember 2025 19:47
31	12/08/2025	10:00	17:00	RESWARA Revisi tampak dan potongan untuk tipe 1	Approved at 03 Desember 2025 19:47
32	13/08/2025	10:00	17:00	RESWARA Revisi tampak dan potongan untuk tipe 1  CIKARANG Zonasi 100ha pertama dan future development Perbaikan slide presentasi	Approved at 03 Desember 2025 19:47

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In witness whereof the company,



Lidyana  
Architect

Please sign along with the Company's stamp



## Daily Task

**STUDENT ID** : 00000072682



**STUDENT NAME** : Helen Agustini

**COMPANY NAME** : Monokroma Architect

No	Date	In	Out	Duties /Responsibilities	Supervisor's Sign
33	14/08/2025	10:00	17:00	LIHAT LANGIT Mencari preseden  RESWARA Membuat detail toilet	Approved at 03 Desember 2025 19:47
34	15/08/2025	10:00	17:00	LIHAT LANGIT Mengerjakan preseden	Approved at 03 Desember 2025 19:47
35	18/08/2025	10:00	17:00	LIHAT LANGIT Mengerjakan preseden	Approved at 03 Desember 2025 19:47
36	19/08/2025	10:00	21:00	CIKARANG Mengerjakan zoning Memperbaiki slide presentasi	Approved at 03 Desember 2025 19:47
37	20/08/2025	10:00	17:00	RESWARA Merevisi DTP Mengerjakan detail toilet tipe 1	Approved at 03 Desember 2025 19:47
38	21/08/2025	10:00	17:00	RESWARA Merevisi DTP Mengerjakan detail toilet tipe 1	Approved at 03 Desember 2025 19:47
39	22/08/2025	10:00	17:00	RESWARA Merevisi DTP Mengerjakan detail toilet tipe 1	Approved at 03 Desember 2025 19:47
40	25/08/2025	10:00	17:00	RESWARA Merevisi DTP Mengerjakan detail toilet tipe 1	Approved at 03 Desember 2025 19:47

**Notes:**
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In witness whereof the company,


  
 Lidyana
   
 Architect
   
 Please sign along with the Company's stamp
   




## Daily Task

**STUDENT ID** : 00000072682  
**STUDENT NAME** : Helen Agustini  
**COMPANY NAME** : Monokroma Architect

No	Date	In	Out	Duties /Responsibilities	Supervisor's Sign
41	27/08/2025	10:00	17:00	SITE VISIT Studi detail sambungan, dan material kayu Wood Glam di Rancamaya Bogor bersama dengan Rothoblaast. Dua lokasi studi, Awwarikara: <a href="https://maps.app.goo.gl/AjJmW6LjZj7GzRZaA">https://maps.app.goo.gl/AjJmW6LjZj7GzRZaA</a> Chapel: <a href="https://maps.app.goo.gl/52KJQdXLDWDKi75w8">https://maps.app.goo.gl/52KJQdXLDWDKi75w8</a>	Approved at 03 Desember 2025 19:47
42	26/08/2025	10:00	17:00	RESWARA Merevisi DTP Mengerjakan detail toilet tipe 1	Approved at 03 Desember 2025 19:47
43	29/08/2025	10:00	17:00	RESWARA Merevisi DTP Mengerjakan detail toilet tipe 1	Approved at 03 Desember 2025 19:47
44	01/09/2025	10:00	17:00	RESWARA Merevisi DTP Mengerjakan detail toilet tipe 1	Approved at 03 Desember 2025 19:47
45	02/09/2025	10:00	17:00	RESWARA Merevisi DTP Mengerjakan detail toilet tipe 1  CIKARANG Revisi zoning kawasan	Approved at 03 Desember 2025 19:47
46	03/09/2025	10:00	17:00	RESWARA Finalisasi DTP Mengerjakan detail pintu jendela	Approved at 03 Desember 2025 19:47

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Lidyana  
Architect

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## Daily Task

**STUDENT ID** : 00000072682

**STUDENT NAME** : Helen Agustini

**COMPANY NAME** : Monokroma Architect

No	Date	In	Out	Duties /Responsibilities	Supervisor's Sign
54	16/09/2025	10:00	17:00	CIKARANG Mengerjakan zoning kawasan (100hA) Mengerjakan zoning residential (10hA) Mengerjakan zoning industrial (150hA) Merevisi google slides	Approved at 03 Desember 2025 19:48
55	17/09/2025	10:00	17:00	CIKARANG Finalisasi presentasi RESWARA Finalisasi detail pintu jendela Mengerjakan denah titik lampu	Approved at 03 Desember 2025 19:48
56	18/09/2025	10:00	17:00	RESWARA Pengerjaan denah elektrik	Approved at 03 Desember 2025 19:48
57	19/09/2025	10:00	17:00	RESWARA Pengerjaan denah elektrik	Approved at 03 Desember 2025 19:48
58	22/09/2025	10:00	17:00	RESWARA Pengerjaan denah elektrik	Approved at 03 Desember 2025 19:48
59	23/09/2025	10:00	17:00	RESWARA Finalisasi denah elektrik DOGPARK Revisi tampak dengan denah yang baru	Approved at 03 Desember 2025 19:48

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Lidyana  
Architect

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## Daily Task

**STUDENT ID** : 00000072682  
**STUDENT NAME** : Helen Agustini  
**COMPANY NAME** : Monokroma Architect

No	Date	In	Out	Duties /Responsibilities	Supervisor's Sign
60	25/09/2025	10:00	17:00	DOGPARK Mengerjakan tampak yang baru  SILIGITA Memperbaiki dimensi yang ada di denah Memberikan kontur di potongan	Approved at 03 Desember 2025 19:48
61	26/09/2025	10:00	17:00	DOGPARK Mengerjakan tampak	Approved at 03 Desember 2025 19:48
62	27/09/2025	10:00	17:00	DOGPARK Mengerjakan tampak	Approved at 03 Desember 2025 19:48
63	29/09/2025	10:00	17:00	DOGPARK Mengerjakan pot I, J E	Approved at 03 Desember 2025 19:48
64	30/09/2025	10:00	17:00	DOGPARK Mengerjakan pot I, J E	Approved at 03 Desember 2025 19:48
65	01/10/2025	10:00	17:00	RESWARA Revisi detail toilet	Approved at 03 Desember 2025 19:48
66	02/10/2025	10:00	17:00	DOGPARK Mengerjakan pot I, J E  RESWARA Revisi detail toilet	Approved at 03 Desember 2025 19:48

### Notes:

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Lidyana  
Architect

Please sign along with the Company's stamp



## Daily Task

STUDENT ID : 00000072682

STUDENT NAME : Helen Agustini

COMPANY NAME : Monokroma Architect

No	Date	In	Out	Duties /Responsibilities	Supervisor's Sign
67	03/10/2025	10:00	17:00	DOGPARK Mengerjakan pot I, J E	Approved at 03 Desember 2025 19:48
68	06/10/2025	10:00	17:00	DOGPARK Mengerjakan pot I, J E	Approved at 03 Desember 2025 19:48
69	14/10/2025	10:00	22:00	CIKARANG Membuat kontur kawasan Membuat zoning kawasan Memperbaiki slides presentasi	Approved at 03 Desember 2025 19:48
70	15/11/2025	10:00	17:00	CIKARANG Membuat kontur kawasan Membuat zoning kawasan Memperbaiki slides presentasi  RESWARA Revisi detail jendela	Approved at 03 Desember 2025 19:49
71	15/10/2025	10:00	17:00	CIKARANG Membuat kontur kawasan Membuat zoning kawasan Memperbaiki slides presentasi  RESWARA Revisi detail jendela	Approved at 03 Desember 2025 19:48
72	16/10/2025	10:00	17:00	DOGPARK Mengerjakan pot I, J E	Approved at 03 Desember 2025 19:48

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In witness whereof the company.


Lidyana  
Architect

Please sign along with the Company's stamp





## Daily Task

**STUDENT ID** : 00000072682

**STUDENT NAME** : Helen Agustini

**COMPANY NAME** : Monokroma Architect

No	Date	In	Out	Duties /Responsibilities	Supervisor's Sign
73	17/10/2025	10:00	17:00	DOGPARK Mengerjakan pot I, J E  CIKARANG Membuat zoning kawasan Memperbaiki slides presentasi	Approved at 03 Desember 2025 19:48
74	20/10/2025	10:00	17:00	DOGPARK Mengerjakan pot I, J E Revisi	Approved at 03 Desember 2025 19:48
75	21/10/2025	10:00	17:00	DOGPARK Mengerjakan pot I, J E	Approved at 03 Desember 2025 19:48
76	22/10/2025	10:00	17:00	DOGPARK Mengerjakan pot I, J E  RESWARA E3 Mengerjakan pot A	Approved at 03 Desember 2025 19:48
77	23/10/2025	10:00	17:00	DOGPARK Mengerjakan pot I, J E  RESWARA E3 Mengerjakan pot A	Approved at 03 Desember 2025 19:48
78	24/10/2025	10:00	17:00	DOGPARK Mengerjakan pot I, J E  RESWARA E3 Mengerjakan pot A	Approved at 03 Desember 2025 19:48

**Notes:**

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In witness whereof the company,



Lidyana  
Architect

Please sign along with the Company's stamp



## Daily Task

STUDENT ID : 00000072682  
 STUDENT NAME : Helen Agustini  
 COMPANY NAME : Monokroma Architect

No	Date	In	Out	Duties /Responsibilities	Supervisor's Sign
79	27/10/2025	10:00	17:00	DOGPARK Mengerjakan pot I, J E RESWARA E3 Mengerjakan pot A (Revisi)	Approved at 03 Desember 2025 19:48
80	28/10/2025	10:00	17:00	NUSA PENIDA Mencari tema utama DOGPARK Mengerjakan pot I, J E	Approved at 03 Desember 2025 19:48
81	29/10/2025	10:00	17:00	DOGPARK Finishing tampak dan potongan	Approved at 03 Desember 2025 19:48
82	30/10/2025	10:00	19:00	Reswara Finishing Ranjana Membuat potongan F E3	Approved at 03 Desember 2025 19:48
83	31/10/2025	10:00	17:00	RESWARA Finalisasi potongan E3 Dogpark Finalisasi tampak dan potongan	Approved at 03 Desember 2025 19:48
84	01/11/2025	10:00	17:00	RESWARA Revisi potongan E3	Approved at 03 Desember 2025 19:48
85	03/11/2025	10:00	17:00	RESWARA Mengerjakan potongan E3 (Revisi)	Approved at 03 Desember 2025 19:48

Notes:

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 Lidyana  
 Architect

Please sign along with the Company's stamp



## Daily Task

**STUDENT ID** : 00000072682  
**STUDENT NAME** : Helen Agustini  
**COMPANY NAME** : Monokroma Architect

No	Date	In	Out	Duties /Responsibilities	Supervisor's Sign
86	04/11/2025	10:00	17:00	DOGPARK Mengerjakan pot I, J E (Revisi)	Approved at 03 Desember 2025 19:48
87	05/11/2025	14:00	16:00	HOTEL MERUYA Diskusi singkat mengenai massing	Approved at 03 Desember 2025 19:48
88	06/11/2025	10:00	21:00	HOTEL MERUYA Pengenalan proyek (kebutuhan ruang, opsi konfigurasi, konsep) RESWARA Pengerjaan Ranjana dan E3 (Revisi)	Approved at 03 Desember 2025 19:48
89	07/11/2025	10:00	22:00	RESWARA Progress terbaru Ranjana & E3 DOGPARK Progress terbaru potongan HOTEL MERUYA Opsi konfigurasi ruang dan konsep	Approved at 03 Desember 2025 19:49
90	10/11/2025	10:00	17:00	HOTEL MERUYA Opsi konfigurasi ruang dan konsep	Approved at 03 Desember 2025 19:49

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Architect

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## Daily Task

**STUDENT ID** : 00000072682  
**STUDENT NAME** : Helen Agustini  
**COMPANY NAME** : Monokroma Architect

No	Date	In	Out	Duties /Responsibilities	Supervisor's Sign
91	11/11/2025	10:00	17:00	Dogpark Revisi potongan Reswara Overlay struktur Ranjana	Approved at 03 Desember 2025 19:49
92	12/11/2025	10:00	17:00	RESWARA Overlay struktur Ranjana HOTEL MERUYA Perbaiki opsi konfigurasi ruang	Approved at 03 Desember 2025 19:49
93	13/11/2025	10:00	17:00	RESWARA Overlay struktur Ranjana	Approved at 03 Desember 2025 19:49
94	14/11/2025	10:00	17:00	HOTEL MERUYA Melengkapi preseden Melengkapi slides presentasi	Approved at 03 Desember 2025 19:49
95	17/11/2025	10:00	17:00	HOTEL MERUYA Mengerjakan slide presentasi	Approved at 03 Desember 2025 19:49
96	18/11/2025	10:00	17:00	RESWARA Mengerjakan perbaikan struktur terbaru Ranjana	Approved at 03 Desember 2025 19:49
97	19/11/2025	10:00	17:00	HOTEL MERUYA - Membuat potongan untuk konfigurasi ruang - Melengkapi slide presentasi	Approved at 03 Desember 2025 19:49

### Notes:

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Lidyana  
Architect

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## Daily Task

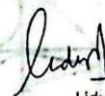
**STUDENT ID** : 00000072682  
**STUDENT NAME** : Helen Agustini  
**COMPANY NAME** : Monokroma Architect

No	Date	In	Out	Duties /Responsibilities	Supervisor's Sign
98	20/11/2025	10:00	17:00	HOTEL MERUYA Melengkapi slide presentasi	Approved at 03 Desember 2025 19:49
99	21/11/2025	10:00	17:00	RESWARA Pengerjaan struktur Ranjana	Approved at 03 Desember 2025 19:49
100	24/11/2025	10:00	17:00	RESWARA Pengerjaan struktur Ranjana Pengerjaan struktur E3	Approved at 03 Desember 2025 19:49
101	25/11/2025	10:00	17:00	RESWARA - Pengerjaan struktur Ranjana - Pengerjaan struktur E3	Approved at 03 Desember 2025 19:49
102	26/11/2025	10:00	17:00	RESWARA Pengerjaan struktur E3	Approved at 03 Desember 2025 19:49
103	27/11/2025	10:00	17:00	RESWARA Pengerjaan struktur E3	Approved at 03 Desember 2025 19:49
104	28/11/2025	10:00	17:00	RESWARA Pengerjaan struktur E3	Approved at 03 Desember 2025 19:49
105	01/12/2025	10:00	17:00	RESWARA Pengerjaan struktur E3	Approved at 03 Desember 2025 19:49

### Notes:

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In witness whereof the company,



Lidyana  
Architect

Please sign along with the Company's stamp



D. Lembar Verifikasi Laporan PRO-STEP INDUSTRY INTERNSHIP  
Kewirausahaan (PRO-STEP INDUSTRY INTERNSHIP 04)  
**Lampiran 4** Lembar Verifikasi Laporan PRO-STEP INDUSTRY INTERNSHIP  
Kewirausahaan

PRO-STEP-04 Verification Form of Industry Internship Report PRO-STEP Industry Internship



**VERIFICATION FORM OF INDUSTRY INTERNSHIP REPORT  
PRO-STEP INDUSTRY INTERNSHIP**

Student's Industry Internship Advisor

Name : Dr. Freta Oktarina, S.Sn., M.Ars.

I, who signed below

Name : Lidyana

Position : Architect

Company : Monokroma Architect

had received, read and approved the Industry Internship Report from

Student ID : 00000072682

Student Name : Helen Agustini

Period : December 2025

Report Title : Implementation of Architectural Design  
Processes in Practical Work at Biro MA

TANGERANG 19 DESEMBER 2025



Dr. Freta Oktarina, S.Sn., M.Ars.  
Student Advisor



Lidyana  
Supervisor

Sign along with the Company's stamp



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## E. Surat Penerimaan PRO-STEP INDUSTRY INTERNSHIP (LoA)

### Lampiran 5 Surat Penerimaan PRO-STEP INDUSTRY INTERNSHIP

#### **SURAT KETERANGAN KERJA**

monokroma/SKK/01/250725

To Whom It May Concern,

This letter confirms that the student, **Helen Agustini**, has been offered an internship with Monokroma, located at Jl. Permata Ayu I No.123 Blok D10, Binong, Kec. Curug, Kabupaten Tangerang, Banten 15810, under the supervision of Ms. Lidyana.

To receive academic credit, the student's internship experience must meet the required standard of 640 total working hours. The internship will take place during the second half of the academic year, starting 2 July 2025 and continuing until the required number of hours is fulfilled, with adjustments made for national holidays. The student will work in a hybrid format from Monday to Friday. Mondays, Tuesdays, and Fridays will be remote (WFH), while Wednesdays and Thursdays will be on-site (WFO). Daily working hours range for 6 hours per day, averaging approximately 30 hours per week.

The internship program involves meaningful work assignments that support the development of the student's knowledge, skills, and professional competencies related to the field of architecture. The daily on-site supervisor will provide ongoing mentorship and conduct regular progress check-ins. The evaluations will be conducted in accordance with the MBKM (Merdeka Belajar Kampus Merdeka) system.

Tangerang, 25 July 2025  
Best wishes,



Ari Widio Prihananto  
Principal Architect

monokroma architect  
Jl. Taman Batavia D.10 no. 123, Uppo Karawaci, Tangerang, 15810, Indonesia  
w: monokroma-architect.com --- e: mail@monokroma-architect.com



N U S A N T A R A

F. Lampiran pengecekan hasil Turnitin

**Lampiran 6** Pengecekan Hasil Turnitin



NUSANTARA



## Turnitin Originality Report

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ID: 2754346298  
Word Count: 3882  
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LAPORAN MAGANG\_HELEN AGUSTINI\_TURNITIN\_FINAL.... By UMN Libtii ARSI 2

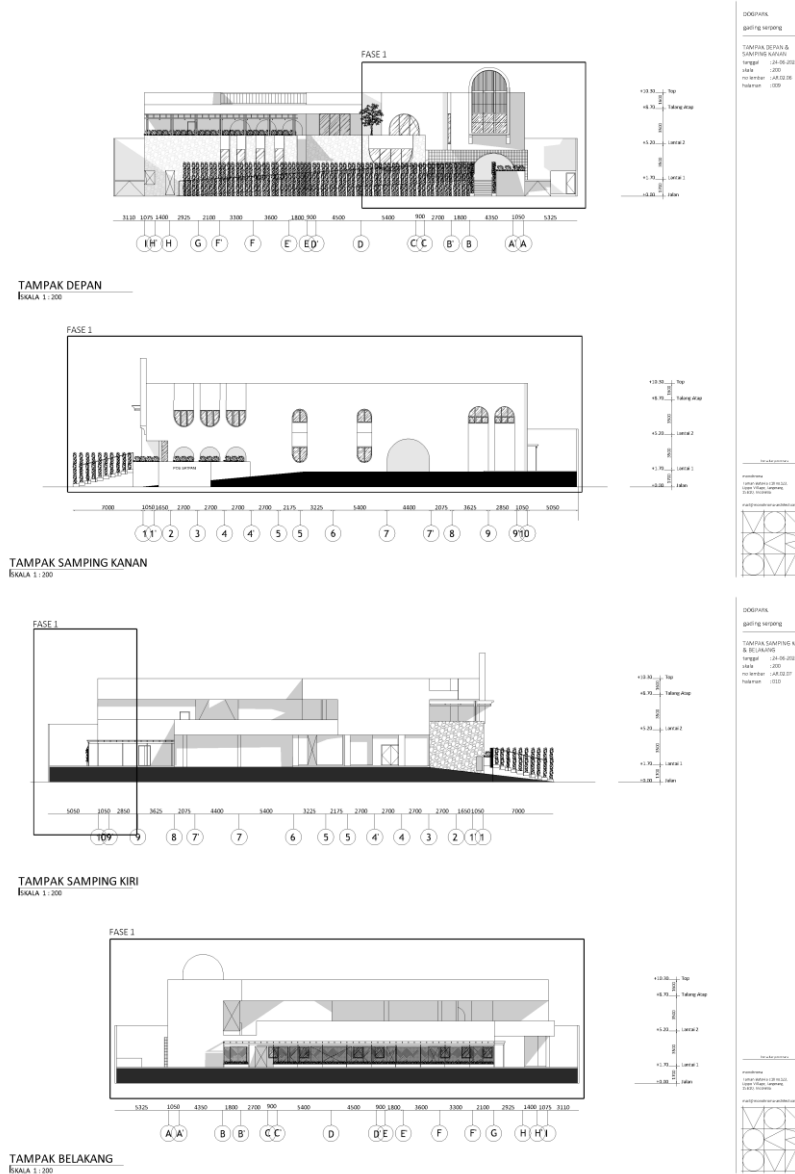
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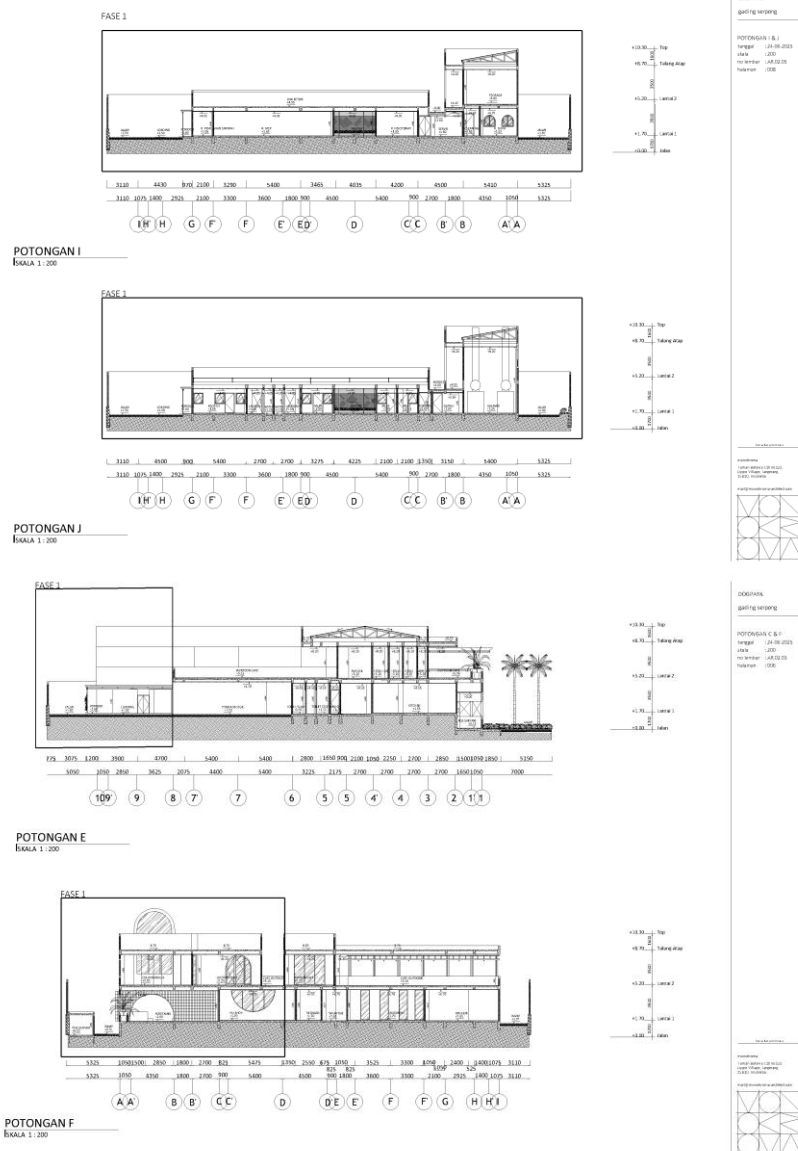
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## G. Hasil Karya Selama PRO-STEP INDUSTRY INTERNSHIP

### Lampiran 7 Proyek Komersial - *DogPark*



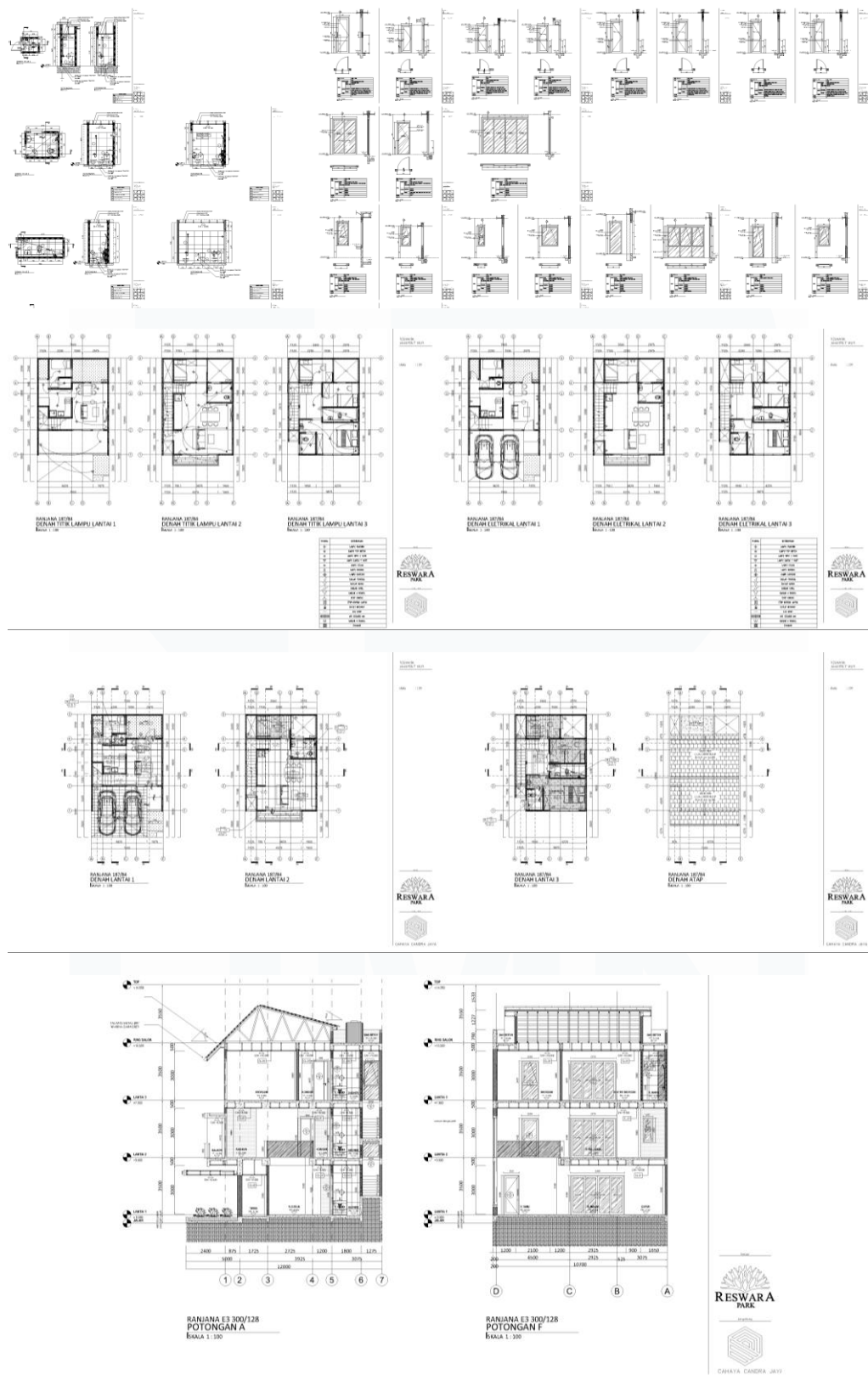


## Lampiran 8 Proyek Residensial - Reswara

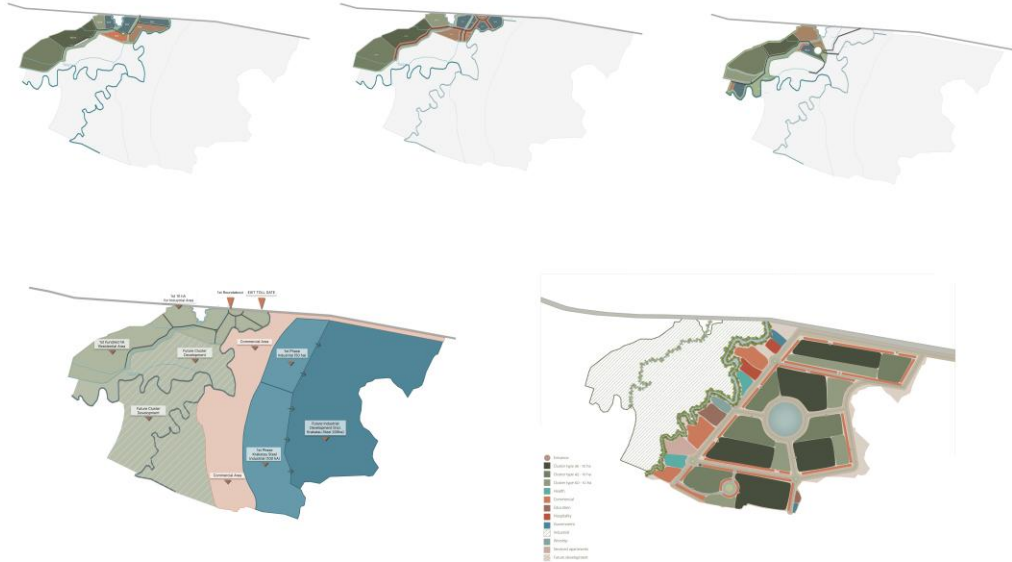


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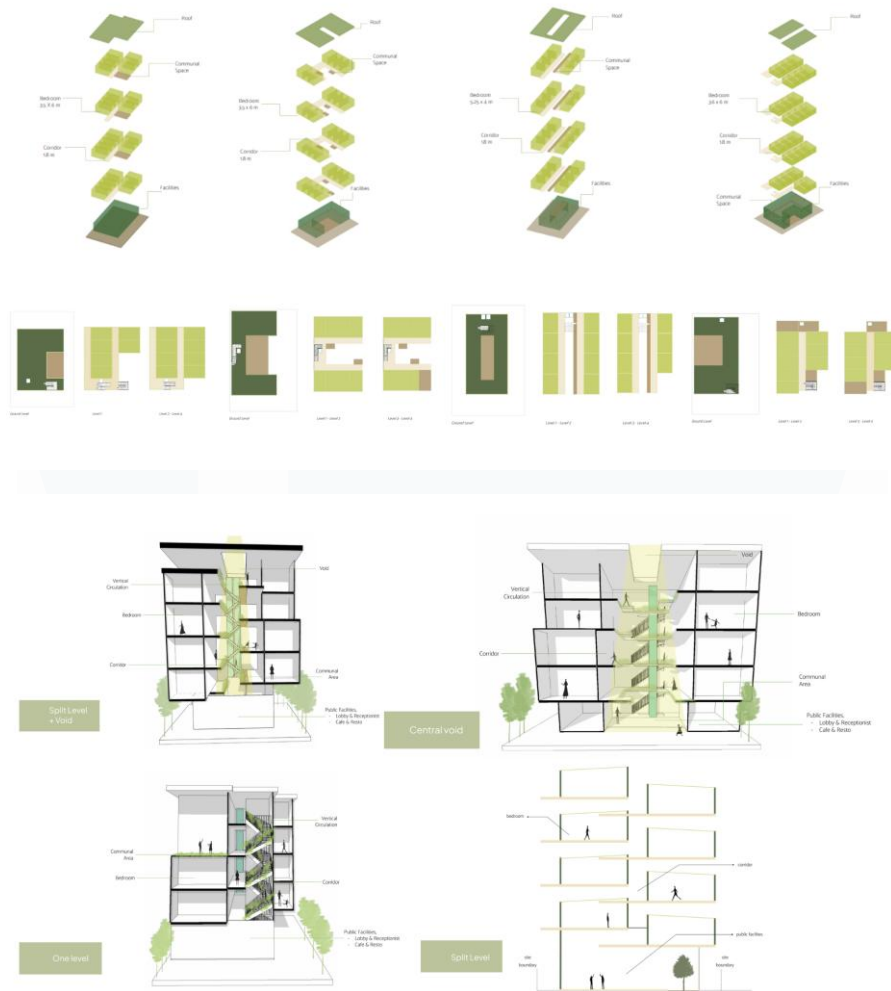


### ***Lampiran 9*** Proyek Kawasan-Cikarang



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## Lampiran 10 Proyek *Hospitality-Bale Meruya*



## Lampiran 11 Proyek *Hospitality* - Lihat Langit

